# SBIMUTUAL FUND

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ARN & Name of D		Branch Code (only for SBG)		oker ARN Code	Sub-Broker Cod	e	EUIN*	Reference No.
		(only for SBG)				(Emplo	oyee Unique Identification Number)	
							ecution-only" transaction without any interact utor and the distributor has not charged any a	
				·				
SIGNATURE(S)								
Upfront commission shall be paid dire		ian / Authorised Sigr	-		horised Signatory actors including the service render	ed by the distrib	3 <sup>rd</sup> Applicant / Authorised	Signatory
				<b>NVESTOR D</b>				
Folio No./Application	No.							
Name of 1 <sup>st</sup> Applicant								
SIP Cheque No/s :							3	
Scheme Name		1			2		3	
Plan	Poqular			Regular [			Regular Direct	
	Regular		0000000	Growth		0000	Growth DIPCW	Frequency
Option Income Distribution	Reinvest	IDCW Fr	equency		IDCW Freque	ency	Reinvest Payout	requency
cum Capital Withdrawal (IDCW) Facility	Interivest	- I ayout			l'ayout			
Each SIP Instalment Amount (₹)								
SIP Frequency	Monthly (I	Default)	Quarterly	Monthly (Def	ault) Quar	terly	Monthly (Default)	Quarterly
	Daily		Weekly	Daily	Wee	-	Daily	Weekly
SIP Date	Half - Yea		Annual O <sup>th</sup> (For February,	Half - Yearly	Annu	IAI or February,	Half - Yearly	Annual 30 <sup>th</sup> (For February,
(for Monthly, Quarterly,	5 <sup>th</sup>	20 <sup>th</sup>	t business day)	5 <sup>th</sup>	20 <sup>th</sup> last busine	ess day)	5 <sup>th</sup> 20 <sup>th</sup>	last business day)
Half-Yearly & Annual)	10 <sup>th</sup> (Defaul	t) 25 <sup>th</sup> (Any other	date from 1 <sup>st</sup> to 30 <sup>th</sup> )	10 <sup>th</sup> (Default)	25 <sup>th</sup> (Any other date fro	<u>m 1<sup>st</sup> to 30<sup>th</sup>)</u>		ny other date from 1 <sup>st</sup> to 30 <sup>th</sup> )
(for Weekly Fixed Date or Day)	Fixed da	tes (1,8,15,22) OR		Fixed dates	(1,8,15,22) OR		Fixed dates (1,8,15,22) OR	
or Day,	Any Day	(Default) (M	onday to Friday)	Any Day (Def		to Friday)	Any Day (Default)	(Monday to Friday)
SIP Period	From	M M Y Y	<u> </u>	From	MYYYY		From M	Y Y Y
	To OR 3 yrs	□ 5 yrs □ 1	0 yrs (euclider of the second	To M OR 3 yrs	5 yrs 10 yrs	b	To         M         M           OR         3 yrs         5 yrs	D 10 yrs
	□15 yrs	2	ect	15 yrs	□ 5 yrs □ 10 yrs □ 20 yrs □ 40 yrs	g		□ 10 yrs <sup>Ali</sup> e <sup>33</sup>
	Time Debit Ma	andate (if already re	egistered in t	he Folio) Bank A/c No				
Bank Name								
				SIF (Select anyo	one % or Amount)			
Top-Up Percentage	5%	1	-		2	r	<b>3</b>	Other
Top-Up Percentage (in multiples of 5% only) OR	5%		Other			r		Other
(in multiples of 5% only)		10% OR OR	-		2 ] 10% OR _ Othe	r	5% 10% OR [	Other
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This is to confirm that the declaration has been carefully read, understood & made by me/us. I/We are authorizing the User entity/Corporate to debit my account, based on the instruction as agreed and signed by me/us. I/We have understood that I/ we are authorized to cancel/amend this mandate by appropriately communicating the cancellation / amendment request to the User entity /Corporate or the bank where I/We have authorized the debit.

# INSTRUCTIONS TO FILL ONE TIME DEBIT MANDATE (OTM)

- Investors who have already submitted One Time Debit Mandate (OTM) form or already registered for OTM facility should not submit OTM form again as OTM registration is a one-time process only for each bank account in the Folio. However, if such investors wish to add a new bank account towards OTM facility may submit the new OTM form.
- Investors, who have not registered for OTM facility, may fill the OTM form and submit duly signed with their name mentioned (as per bank records).
- Along with OTM, investors should enclose an original CANCELLED cheque (or a copy) with name and account number pre-printed of the bank account to be registered failing which registration may not be accepted.
- 4. First applicant / unitholder must be one of the account holder in the bank account. Investor's cheque / bank account details are subject to third party validation.
- Investors are deemed to have read and understood the terms and conditions of Systematic Investment Plan mentioned in SID, SAI & KIM of the respective Scheme(s) of SBI Mutual Fund.
- 6. UMRN, Sponsor Bank Code and Utility Code are meant for Office use only and need not be filled by investors.
- Please mention OTM date and OTM "From date" in DDMMYYYY format.
   For the convenience of the investors the frequency of the mandate mentioned as "As and When Presented".
- From date & to date is mandatory. However, the maximum duration for enrollment is 40 years.

10. Please provide all the information / details in the OTM.

## <u>Mandatory information to be provided in One</u> <u>Time Debit Mandate (OTM)</u>:

- 1. Date of Mandate
- 2. Bank A/c Type
- 3. Bank A/c No. (please enclose CANCELLED cheque leaf)
- 4. Bank Name
- 5. IFSC and/or MICR Code
- 6. Maximum Amount (Rupees and Words)
- 7. Mandate From date
- 8. Mandate To date
- 9. Signature/s of account holders in bank records
- 10. Name/s of account holders as in bank records

### Instructions for Top-Up SIP

- Investors can either opt for fixed amount SIP Top-up or percentage SIP Top-Up option. In case investors selects both the options, percentage SIP Top-Up would be made applicable. In case the investor selects multiple % SIP Top-up options under percentage-based SIP Top-Up option, the lower percentage would be considered.
- The minimum SIP Top-up amount under fixed amount SIP Top-up is Rs. 500 and in multiples of Rs. 500. The minimum Top-up percentage would be 5% of the SIP amount and in multiples of 5% thereof.
- If the Top-up % is not in multiples of 5, it will be rounded down to nearest multiple of 5. The Top-up amount would be rounded off to the nearest Rs. 10.
- 4. Percentage SIP Top-up would be computed on the immediately preceding SIP instalment value as on the SIP Top-Up trigger date.
- The Top-up details cannot be modified once enrolled. In order to make any changes, the investor must cancel the existing SIP and enrol for a fresh SIP with Top-up option.
- 6. In case of Monthly SIP, Half-yearly as well as Yearly frequency are available for Top-up. If the investor does not specify the frequency, the default frequency for Top-up will be considered as Half-yearly.
- 7. In case of Quarterly SIP, only the Yearly frequency is available for Top-up.
- Top up facility will not be applicable for SIP frequencies other than Monthly & Quarterly. SIP Top-up facility will be allowed in all schemes in which SIP facility is being offered.
- 9. All other terms & conditions applicable for regular SIP will also be applicable to Top-up SIP.
- The AMC/Trustee reserves the right to terminate or modify the conditions of the Facility at its discretion.

#### Instructions for Top-up SIP Cap

Under this option, post selecting SIP Top-up option, the investor can define the maximum SIP Top-up Cap, beyond which the SIP instalment will not increase in future. The investor shall have the flexibility to choose either Top-up SIP Cap amount or Top-up SIP Cap Month-Year. In case of multiple selection, Top-up SIP Cap amount will be considered as default selection.

Terms and conditions of Top-up SIP Cap facility are as follows:

- Top-up SIP Cap Amount: Investor has an option to fix the Top-up SIP amount i.e. maximum SIP instalment including Top-up amount. The pre-defined amount should be equal to or lesser than the maximum amount mentioned by the investor in One Time Mandate Form (OTM). The instalment amount after Top-up shall not exceed the amount mentioned in OTM at any given time.
- 2. In case of difference between the Top-up SIP Cap amount & OTM Debit Mandate, then amount which is lower of the two shall be considered as the Top-up SIP Cap amount.
- 3. If SIP amount (including SIP Top-up amount) reaches the Top-up Cap before the end of SIP tenure, the SIP Top up will cease and SIP instalment amount will remain constant for remaining SIP Tenure.
- Top-up SIP Cap Month-Year: It is the month from which SIP Top-up amount will cease and last SIP instalment including Top-up amount will remain constant till the end of SIP tenure.

- If none of the above options is selected by the investor, the SIP Top-up will continue as per the SIP end date subject to the maximum amount mentioned in OTM form.
- 6. The AMC/Trustee reserves the right to terminate or modify the conditions of the Facility at its discretion.

Illustration for Top us SIP

#### Fixed amount Top-up SIP:

SIP Tenure	01-Mar- 2017 to 1-Mar-2022
SIP Amount (Rs)	5000
SIP Frequency	Monthly
Top-up Amount	1000
Top-up Frequency	Yearly

SIP From Date	SIP To Date	SIP Amount (Rs)	SIP Top-up Amount (Rs)	SIP Amount post Top-up (Rs)
01-Mar-17	01-Feb-18	5000	N.A.	5000
01-Mar-18	01-Feb-19	5000	1000	6000
01-Mar-19	01-Feb-20	6000	1000	7000
01-Mar-20	01-Feb-21	7000	1000	8000
01-Mar-21	01-Feb-22	8000	1000	9000

In the above scenario, if the investor specifies an SIP Top-up cap amount of Rs. 7000. The calculation would be as shown below:

SIP From Date:	SIP To Date	SIP Amount (Rs)	SIP Top-up Amount (Rs)*	SIP Amount post Top-up (Rs)
01-Mar-17	01-Feb-18	5000	N.A.	5000
01-Mar-18	01-Feb-19	5000	1000	6000
01-Mar-19	01-Feb-20	6000	1000	7000
01-Mar-20	01-Feb-21	7000	N.A	7000
01-Mar-21	01-Feb-22	7000	N.A	7000

In the above scenario, if the investor specifies SIP Top-up Cap month and Year as Dec 2019. The calculation would be as show below:

SIP From Date	SIP To Date	SIP Amount (Rs)	SIP Top Amount (Rs)*	SIP Amount post Top-up (Rs)
01-Mar-17	01-Feb-18	5000	N.A.	5000
01-Mar-18	01-Feb-19	5000	1000	6000
01-Mar-19	01-Feb-20	6000	1000	7000
01-Mar-20	01-Feb-21	7000	N.A.	7000
01-Mar-21	01-Feb-22	7000	N.A.	7000

Percentage Top-up SIP:

SIP Tenure	01-Mar- 2017 to 1-Mar-2022		
SIP Amount (Rs)	5000		
SIP Frequency	Monthly		
Top-up Percentage	10%		
Top-up Frequency	Yearly		

SIP From Date	SIP To Date	SIP Amount (Rs)	SIP Top-up Amount (Rs)*	SIP Amount post Top-up (Rs)
01-Mar-17	01-Feb-18	5000	N.A.	5000
01-Mar-18	01-Feb-19	5000	500	5500
01-Mar-19	01-Feb-20	5500	550	6050
01-Mar-20	01-Feb-21	6050	610	6660
01-Mar-21	01-Feb-22	6660	670	7330

\* SIP Top-up amount is rounded off to nearest Rs. 10

In the above scenario, if the investor specifies an SIP Top-up cap amount of Rs. 6500. The calculation would be as shown below:

SIP From Date:	SIP To Date	SIP Amount (Rs)	SIP Top-up Amount (Rs)*	SIP Amount post Top-up (Rs)
01-Mar-17	01-Feb-18	5000	N.A.	5000
01-Mar-18	01-Feb-19	5000	500	5500
01-Mar-19	01-Feb-20	5500	550	6050
01-Mar-20	01-Feb-21	6050	610	6500
01-Mar-21	01-Feb-22	6500	N.A	6500

\* SIP Top-up amount is rounded off to nearest Rs. 10

In the above scenario, if the investor specifies SIP Top-up Cap month and Year as Dec 2019. The calculation would be as show below:

SIP From Date	SIP To Date	SIP Amount (Rs)	SIP Top Amount (Rs)*	SIP Amount post Top-up (Rs)
01-Mar-17	01-Feb-18	5000	N.A.	5000
01-Mar-18	01-Feb-19	5000	500	5500
01-Mar-19	01-Feb-20	5500	550	6050
01-Mar-20	01-Feb-21	6050	N.A	6050
01-Mar-21	01-Feb-22	6050	N.A	6050

\* SIP Top-up amount is rounded off to nearest Rs. 10